

## **Access Petrotec & Mining Solutions**

## Anti-Bullying & Harassment Policy

Access Petrotec & Mining Solutions (AP) is committed to creating and maintaining a workplace environment which fosters mutual respect, integrity and professional conduct. Bullying and harassment consists of unwanted conduct, comments, actions or gestures that affect a person's dignity, psychological or physical health and wellbeing. These behaviours impact a person's health and safety and impact the company through reduced productivity and loss of skilled staff.

AP is committed to eliminating bullying and harassment in the workplace by treating complaints of bullying and harassment in a fair, timely, confidential, professional impartial and consistently applied manner while preserving the dignity, self-respect and rights of all individuals.

- Addressing bullying and harassment behaviour as soon as possible.
- Training and educating and introducing prevention-oriented practices.
- Strictly enforcing the Anti-Bullying and Harassment Policy.

## AP never:

- Tolerate bullying and harassment in any form or under any circumstances
- Tolerate physical or verbal violence or threats.
- Ignore complaints of bullying.

Jyoti Mathur

Managing Director Dated: 25/5/2022

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